



**JOINING INSTRUCTIONS FOR ADMISSION TO SAINIK SCHOOL BALACHADI**  
**FOR SESSION - 2017-2018**

Dear Parent,

1. Your ward is provisionally selected for admission to class VI / IX in this School for the session 2017-18.

2. The amount of fee you have to pay at the time of admission is as under :-

<u>S.No</u>	<u>Category</u>	<u>Class VI</u>	<u>Class IX</u>
(a)	General / Defence	Rs. 1,14,600/-	Rs. 1,14,600/-
(b)	SC / ST	Rs. 1,13,100/-	Rs. 1,13,100/-

3. You have to pay the Fees by Demand Draft from any Nationalised Bank in favour of '**PRINCIPAL SAINIK SCHOOL BALACHADI**' payable at **JAMNAGAR** (Only Demand Draft will be accepted, cheque / cash will not be accepted).

4. You are further requested to report to this school at **0900 hrs on Jul 2017** along with your ward for completion of his admission formalities. If you do not report for admission of your ward on due date, it will be presumed that you are not interested in admitting your son in this School and your son's candidature will be forfeited.

5. The following documents will be brought by the parent at the times of admission.

- (a) Personal particulars form.
- (b) Agreement form to be executed by the Parents of the students as per instructions given in succeeding paragraphs.
- (c) Complete Medical History form and vaccination / inoculation form.
- (d) Six copies of latest passport size photographs of your ward along with two copies of latest passport size photographs of Father, Mother & Guardian,
- (e) Original caste certificate of the boy in case of SC / ST / OBC (indicating sub-caste) duly signed by Social Welfare Officer with his stamp bearing name and designation under his office seal, along with three certified true Photo copy of the same to be brought.
- (f) Undertaking regarding forfeiture of caution money, if the boy does not qualify the written of UPSC Exam and payment of enhanced rates of fee or incidental charges, if any.
- (g) Undertaking from the Parents of Defence category candidates that they will not apply for transfer of their son from Sainik School Balachadi to any other Sainik School. Further the parent of serving Defence category candidates are also required to produce a service certificate from their CO / OC Unit stating that they are still in service.
- (h) Date of Birth Certificate of your son/ward
- (j) Student's Information Sheet (for computerization of student's records)
- (k) Undertaking from the cadet and affidavit from parents that if cadet is found involved in indisciplinary cases including ragging, he will stand withdrawn from the school.
- (l) Bond of Indemnity
- (m) NDA Bond to be executed by Parent
- (n) Photocopy of Aadhar Card of Candidates, Father and Mother.

**NOTE : Date of Birth Certificate can be obtained from the following:-**

(i) **Birth certificate from Municipal Corporation / Registrar Office as Proof of Age is compulsory.**

(ii) Original School leaving certificate from a recognized school duly **countersigned by the respective District Education Officer** with his office seal, along with photocopy of the same duly attested by a Gazetted Officer.

(iii) **For Defence Personnel / Ex Servicemen only.** Only the date of birth entered in the Service documents, maintained in the record offices, of respective services, will only be accepted.

6. The following documents are required if the child is eligible for Scholarship. Please note that the child is eligible for only one type of Scholarship.

(a) **For Gujarat State Scholarship :**

(i) Income certificate, on non judicial stamp paper of Rs. 40/- duly attested by Executive Magistrate / Mamlatdar in duplicate. Two copies of salary certificate from present employer stating details of salary such as basic pay, DA, Medical allowance, HRA, CCA, bonus etc. for salaried persons.

(ii) Domicile certificate in respect of the parent duly issued by the Executive Magistrate in duplicate.

(iii) Application for the award of Gujarat State scholarship in duplicate.

(iv) Personal Bond with the Govt of Gujarat in duplicate on non-judicial stamp paper of Rs/ 40/- duly attested by the Executive Magistrate / Mamlatdar.

(v) Declaration of income assets.

(b) **Defence Scholarship – Ex-Servicemen**

(i) Income certificate as per specimen copy sent by the school, attested by a first class magistrate in duplicate.

(ii) Two copies of latest pension certificates showing the Basic pension, DA, Medical Allowance and other allowances issued by concerned unit or Pension disbursing authority from where you are getting pension etc.

(iii) A certificate in duplicate from District Sainik Welfare Officer regarding your eligibility as Ex-Servicemen.

(iv) Name of the unit or pension disbursing authority from where you are getting your pension.

(c) **Defence Scholarship – Servicemen**

(i) Last quarterly statement of account issued to you by your respective Pay Account Officer in duplicate.

(ii) Service Certificate in duplicate from the unit signed by the Commanding Officer where you are presently serving.

7. You are advised to make sure that the documents are complete in all respects before reporting to this school. Please note that in no case your ward will be accepted for admission, if any document is found deficient/incomplete. It may also please be noted that in case you fail to report on the date given in para 4 above candidature of your ward will be cancelled and next boy in the merit will be considered for admission, in his place.

8. A list of clothing / other items which are to be brought by each student at the time of admission is enclosed herewith as per **Appendix**. The Text books / note books are available in the school on payment.

9. Students are not allowed to keep cash/valuable such as chains, wrist watch, gold rings, transistor, radios, cameras, mobile phone etc in their possession. Any money intended for the school or the student should invariably be remitted to the Housemaster and no one else. Money orders addressed to the students are not accepted by the school.

10. After the admission, parents and guardians are requested to co-operate with the school by **visiting the school on prescribed dates in the Cadets diary**, as it will take some time for the small boys to adjust themselves to a residential school life and settle down. Frequent visit by Parents and relatives shall unsettle them and adjustment is delayed causing avoidable hardship to the boy.

11. **Important instructions to parent for filling up documents for admission of their ward in Sainik School Balachadi.** (Format will be given by School at the time of admission).

(a) All the particulars to be typed in English in capital letters only and not to be hand written.

(b) Signature of parents / guardians and attesting Govt officials or of sureties / witness must be made at the appropriate places. Witnesses and surety should be different people.

(c) Parents/guardian should sign the agreement forms as per attached specimen copy in the presence of a Gazetted Officer. Office seal essential on all pages.

(d) One copy of the agreement should be typed and signed on the non judicial stamp paper of Rs.40/- only. The form supplied by the school can be used as second copy of the agreement form. Photo copy of the agreement form will not be accepted. Both copies of the agreement form are to be signed by the same Gazetted officer. Affixing court fee stamp on paper will not be accepted. Agreement form in duplicate are enclosed. One copy can be used as duplicate. Second and third pages of the first copy of the form can be used as ORIGINAL. You may get 1<sup>st</sup> and 2<sup>nd</sup> Para (ie first page of agreement form) typed on non judicial stamp paper of Rs. 40/- only. Please ensure that round court seal is affixed on all the pages of agreement form. In the first Para of agreement form, the blank space left after the word BETWEEN should be filled in the giving full name of father / guardian and after the word 'of' the blank space is to be filled in by furnishing the name of native place, dist and state of the father / guardian

(e) The space provided for the date in the first para agreement forms should not be filled in by the guarantor (parent/guardian). This will be filled in by the Principal on the date on which the agreement will be signed by him.

(f) The name address of first and second surety should be written in Block Letters in English in the Personal Bond sureties must have immovable property in Gujarat worth Rs 1,36,000/- and Rs. 61,000/- for full and half scholarship (Gujarat Domicile)respectively.

12. Caution money once deposited will be refunded only after the cadet passes out from the school and not otherwise. If a candidate fails to take admission on the scheduled date the caution money will be forfeited.

13. All queries can be checked on School office telephone no 02893-246226 during office hours only (i.e. 0830 to 1300 hrs).